



The North Shore Health Network (NSHN) is inviting applications for three (3) anticipated vacancies on the Board of Directors.

As a small rural health services provider, NSHN is dedicated to providing effective compassionate healthcare, with a vision to be one team providing equitable, high quality, integrated, rural health and wellness services for everyone. If this mission and vision resonates with you, we hope you will consider applying.

Our Board is a skills-based board with representatives from the various geographic communities we serve, as well as from the Indigenous and Francophone communities. ***All interested individuals are encouraged to apply.*** If you are from the Francophone community and live, own property, or do business along the North Shore (from Spanish to Echo Bay), the Nominating Committee is particularly interested in your application.

Please submit a **cover letter, resume and completed application** no later than **4:00pm on Friday, May 8, 2026** to be considered. Interviews for potential candidates will be conducted during the last two (2) weeks of May 2026.

Please send all completed applications to the attention of:

**Board of Directors – Nominating Committee**

c/o Donna Schwehr-May, Executive Assistant & Medical Affairs Coordinator  
North Shore Health Network  
525 Causley St., P.O. Box 970  
Blind River, Ontario P0R 1B0

Fax: (705) 356-1220

E-mail: [dmay@nshn.care](mailto:dmay@nshn.care)

Thank you for your interest in the Board of Directors at the North Shore Health Network.

Sincerely,

*Amanda Williams,*  
Nominating Committee Chair  
North Shore Health Network

## Board of Directors Application Package

The application package includes:

Application Form:

- Applicant Information
- NSHN Board of Directors Skills Matrix
- Biography Form
- Statement of Interest
- Declaration of Conflicts of Interest
- Vision for Health Care

The following NSHN Board Policies are available on NSHN's website [www.nshn.care](http://www.nshn.care) along with the Application Package:

- Attendance
- Code of Conduct
- Conflict of Interest
- Board of Directors Position Description

A complete application package, along with a cover letter and resume, must be submitted to the Corporate Office of the North Shore Health Network no later than **4:00pm on Friday, May 8, 2026**.

Please send completed packages to the attention of:

**Board of Directors – Nominating Committee**

c/o Donna May, Executive Assistant & Medical Affairs Coordinator  
North Shore Health Network  
525 Causley St., P.O. Box 970  
Blind River, Ontario P0R 1B0

Fax: (705) 356-1220

E-mail: [dmay@nshn.care](mailto:dmay@nshn.care)



# BOARD OF DIRECTORS APPLICATION PACKAGE

(Please Print)

<b>SURNAME:</b>		<b>GIVEN NAME:</b>		
<b>RESIDENTIAL ADDRESS:</b>				
<b>ALTERNATE MAILING ADDRESS:</b>				
<b>EMAIL ADDRESS:</b>				
<b>TELEPHONE:</b>	<b>Home:</b>	<b>Work:</b>	<b>Other:</b>	
<b>OCCUPATION:</b>				
<b>LANGUAGES SPOKEN:</b>	<input checked="" type="checkbox"/> All that apply: <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Other: _____			
	<input checked="" type="checkbox"/> All that apply: <input type="checkbox"/> First Nation <input type="checkbox"/> Metis <input type="checkbox"/> Francophone <input type="checkbox"/> Other: _____			

## BOARD OF DIRECTORS SKILLS MATRIX

Please indicate what you feel your overall knowledge, skills and experience are in each of the following categories:

CATEGORY	DEFINITION	RANKING (Please <input checked="" type="checkbox"/> one answer)
Accounting / Financial expertise	As a financial professional (e.g. CA, CMA, CGA, etc.) or an individual with business acumen (e.g. small business owner).	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None  <u>COMMENTS:</u>
Board & Governance expertise	Demonstrated experience on boards and knowledge of governance principles and practices.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None  <u>COMMENTS:</u>
Business Management	Coordinating the efforts of people to accomplish goals and objectives using available resources efficiently and effectively. Comprises planning, organizing, staffing, leading or directing, and controlling an organization or initiative to accomplish a goal.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None  <u>COMMENTS:</u>

CATEGORY	DEFINITION	RANKING (Please <input checked="" type="checkbox"/> one answer)
Clinical experience	Hands on experience in the delivery of health care. As a member of a professional college (e.g. nurses, pharmacists, physiotherapists, etc.) or an individual with evidence of clinical practice.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Construction & Project Management	Overall planning, coordination, and control of a project from beginning to completion. Knowledge of trades.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Education	Skilled in educational theory and methods.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Ethics	Systemizing, defending and recommending concepts of right and wrong conduct, often addressing disputes of moral diversity.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Government & Government Relations	Understanding of the workings of government and the ability to access government officials.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Health Care Administration / Policy & Health System Needs, Issues & Trends	Understanding the principles and process of administration and organizational structures, as well as the underlying problems, opportunities or political forces affecting the health system.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Human Resources Management & Labour Relations	Experience in planning and implementing human resource strategies, includes managing in a unionized environment.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>

CATEGORY	DEFINITION	RANKING (Please <input checked="" type="checkbox"/> one answer)
Information Technology	Knowledge of key areas of information technology which include oversight of technology program management, IT infrastructure, data security and software system implementation.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Knowledge and experience in Research & Statistics	Dealing with the collection, analysis, interpretation, and presentation of information or data.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Legal expertise	As a legal professional (e.g. solicitor, barrister, attorney, etc.) or a professional who has the required education and experience within the legal field.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Patient & Health Care Advocacy	Demonstrated ability to communicate a position to the intended audience.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Performance Management	Activities which ensure that goals are consistently being met in an effective and efficient manner.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Political Acumen	Understanding the socio-cultural, historical, political and economic context within which the Health Centre operates.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Public Affairs & Communications	Familiarity with development and implementation of internal and external communication plans, managing media and public relations, and strategic branding and advertising.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>

CATEGORY	DEFINITION	RANKING (Please <input checked="" type="checkbox"/> one answer)
Quality & Patient Safety	Demonstrated experience of monitoring / evaluating quality and safety initiatives.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Risk Management	Identification, assessment, and prioritization of risks followed by coordinated and economical application of resources to minimize, monitor and control the probability and/or impact of adverse events or to maximize the realization of opportunities.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Strategic Planning	Demonstrated ability to think critically about systematic issues and the role of the Health Centre.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>
Understanding the Communities Served	Knowledge of the communities served by the Blind River District Health Centre Corporation.	<input type="checkbox"/> Advanced <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> None <u>COMMENTS:</u>

**Please explain any other skills you feel you possess that would be of value to the Board:**

## BIOGRAPHY FORM

Please tell us a little bit more about yourself by including any education, work, volunteer, or personal experiences:

## STATEMENT OF INTEREST

Please explain why you are interested in serving on the NSHN Board of Directors:

## CONFLICT OF INTEREST DISCLOSURE STATEMENT

Directors must avoid conflicts between their self-interest and their duty to the corporation. In the space below, please identify any relationship with any organization etc... that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the Board, please refer to the *Conflict of Interest Policy*:

## VISION FOR HEALTH CARE

What is your vision for northern rural health care and how will you contribute to it?

## DECLARATION

I declare that I am the person named in this application; and that the statements contained herein are true in substance and in fact.

I have reviewed the materials included in the application package. I have read the enclosed policies and, furthermore, I understand that, if elected to the Board of Directors, I will be required to adhere to all Board policies.

I understand that prior to commencement of any term on the Board, I must submit a completed Criminal Record Check.

**Dated:**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Day      Month      Year

**Signed:**

**Printed Name:** \_\_\_\_\_